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राष्ट्रीय प्रौद्योगिकी संस्थान - आंध्रप्रदेश
NATIONAL INSTITUTE OF TECHNOLOGY ANDHRA PRADESH
Near National Highway No. 16, Kadakatla, Tadepalligudem – 534101
West Godavari District, Andhra Pradesh

Ref. No.: NITANP/SMMD/TENDER/2024-25/46 **Date**: 25.09.2024

TENDER ENQUIRY

Sub: Stage Operations and Decoration of tech fest TECHKRIYA2024- Quotation invited –Regarding.

Please send your lowest quotation for the above work as per the details attached in **Annexure-1**. The quotation is to be sent in a sealed envelope to the following address:

C/o Tender Box
Material Management & Disposal Section,
Sardar Vallabhbhai Patel Administrative Building
NATIONAL INSTITUTE OF TECHNOLOGY, ANDHRA PRADESH,
Near National Highway No. 16, Kadakatla,
TADEPALLIGUDEM – 534101
West Godavari District, Andhra Pradesh.

The quotation has to be sent by Post (Ordinary / Register / Speed Post) or drop in Tender Box physically. (Any other mode will not be accepted)

The envelope must be superscribed as "**QUOTATION**" at the center of the envelope and the above **reference number at left top** along with the name of the tender on the envelope. Quotations without the above superscription **will not be accepted**.

The last date to receive the sealed quotation is **09.10.2024**

Annexure-I

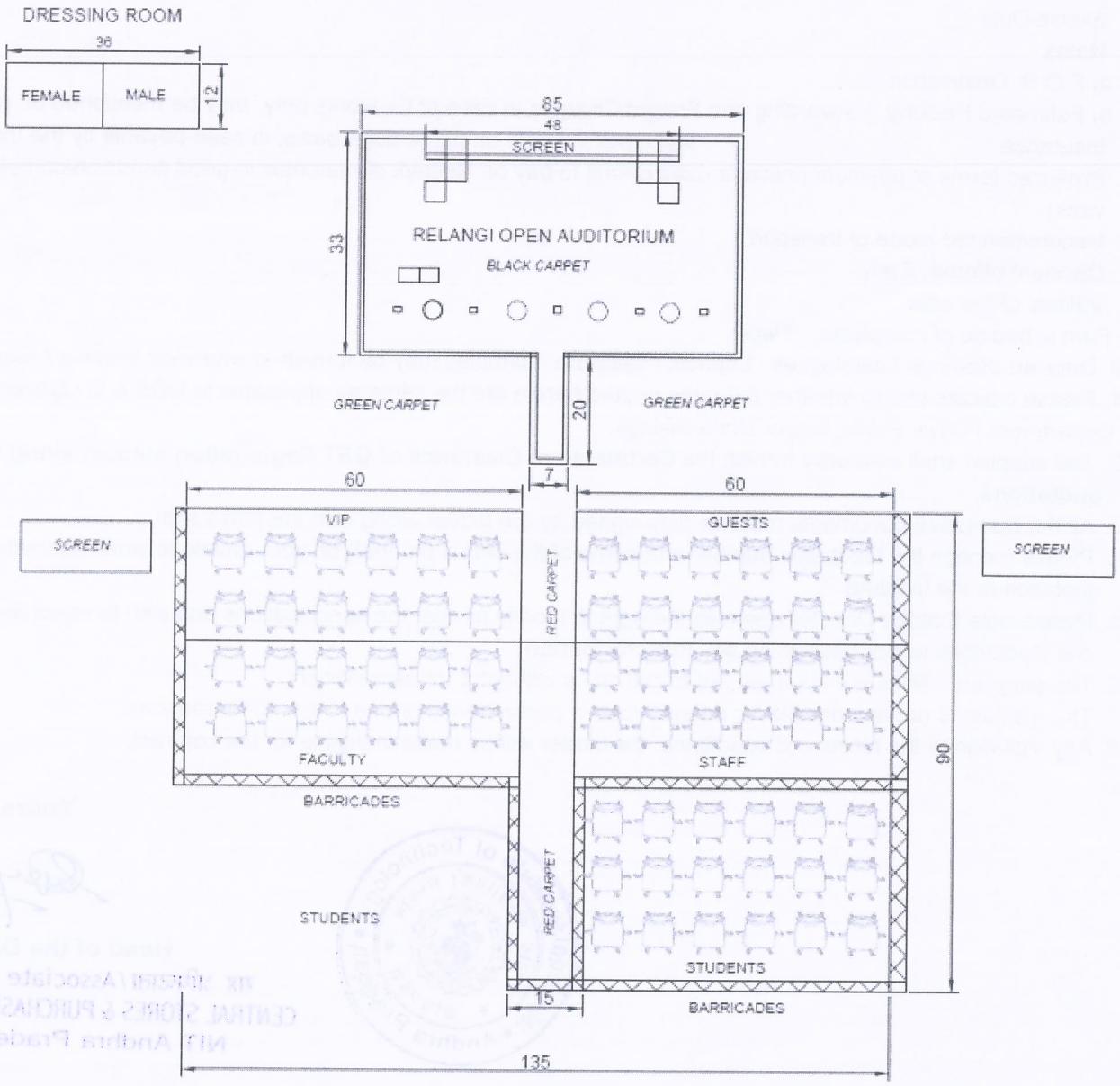
Stage Operation & Decorations for the Technical Fest Techkriya 2024 to be held on 18th & 19th of October 2024

S No	Description of Items	Requirements
1.	Stage(T-Stage)	T(7*20ft)
2.	Truss	As per Stage (2 days)
3.	Centre of the Stage LED Screen	48*10 ft
4.	2 Side LED Screen	16 *10 ft
5.	Light Decoration for Campus at Night	4 Poles height 15ft radius 6ft Front gate (4 days) 16-19 October
6.	Laser Lights	4
7.	Sharpie (moving Spotlights)	20
8.	RGB LED Lights (Par can)	45
9.	LED Light Panel RGB warm light Blinder	20 25 4
10.	LED Light Towers	4 Towers * 6 LED Lights
11.	Mics with Stand (small and medium)	6
12.	Stage Monitors	5
13.	Speakers 4 Towers – 2 Towers with 6 tower speakers 2 Towers with 4 Tower Speakers	20 Tower speakers JBL
14.	Woofer Speakers -6 on Stage, 4 on each side of Tower near Students	14
15.	Mixers	For sound system
16.	Amplifiers	2
17.	Aux Cables	4
18.	Drone Camera (DJI)	1
19.	Special Guest's Sofas	5
20.	Normal Sofas	7
21.	Chief Guest Chair	3
22.	Special Chairs	100
23.	Handless Chairs	150
24.	Red Carpet	90*15ft As shown in the layout
25.	Black Carpet Green carpet	21 * 11 Ft Stage, 50 *70 Ft VVIP's Place
26.	Coolers	4
27.	Generator	Inclusive Diesel
28.	Tables	5
29.	Barricades	340 ft As shown in the layout
30.	Shed /Dressing room	2(18*12ft) As shown in the layout
31.	Paper Foil Congetti and Streamers	2
32.	Fog machine	2
33.	Fire/Flame Spray	6

34.	Sparkles Shooter	4
35.	Co2 smoke Jet machine	6
36.	CO2 Jet Jumbo Paper Sparkle Blast	2
37.	Co2 Jumbo Paper wash	2

Annexure-II

The Layout of the venue:



ALL DIMENSIONS ARE IN FEET

Note:

- The bidder should install the equipments and services on the basis of requirement of the Relangi Open Auditorium for 18th & 19th of Oct 2024 as mentioned at Annexure-I by 18th October 11 A.M.
- The bidder should arrange the S.no 5 item as specified by 16 October 5 P.M.
- This is to notify the bidder that if any feasible goods and services are required during the event other than that of the mentioned in the above list. The vendor may be requested to provide it without any additional amount.
- This is to notify the bidder that the stage design and other arrangements are to be coordinated with respective authority in advance for finalizing the stage and the other arrangements.
- The bidder needs to provide the console and other required equipment that is necessary for the

performance of DJ.

- The bidder should be capable of even meeting the unavoidable circumstances that may occur due to any natural calamities.
- The bidder must ensure that the arrangements in the designated space are flexible and can be negotiated with the respective authority according to the requirements.

While sending your lowest quotation – please specify the following:

1. Sales Tax : Inclusive
   GST : Indicate prevailing tax on percentage basis.
2. Excise Duty :
3. Rates
   a) F.O.R. Destination/
   b) Estimated Packing, Forwarding and Freight Charges in case of Ex-works only, may be mentioned on percentage basis.
4. Insurance : Inclusive/ indicate on percentage basis, in case payable by the Institute.
5. Preferred terms of payment (institute rules permit to pay on Receipt of materials in good condition/completion of the work):
6. Recommended mode of transport :
7. Discount offered, if any :
8. Validity of the offer :
9. Firm schedule of completion of work :
10. Detailed drawings / catalogues / Leaflets / literature / samples may be furnished wherever feasible / required
11. Please indicate clearly whether the rates quoted herein are the same as applicable to DGS & D / Government Department / Other Public Sector Undertakings.
12. The supplier shall invariably furnish the **Certificate of Clearance of GST Registration number along with the quotations.**
13. All the Submitted documents must be duly signed by the bidder along with the firm's seal.
14. Please mention the Quotation number and name of the item/s (in brief) on your envelope when submitting your quotation to the Institute
15. Please note that the Director reserves the right to modify or alter the specifications and also to reject any or all the Quotations without assigning any reasons thereto.
16. The suppliers / firms are informed not to call on us without prior appointment.
17. The Institute is not responsible for delays / loss in postal transit or due to any other reasons.
18. Any Violation in the terms and conditions, the bidder will be made ineligible for the contract.

Yours faithfully,



Head of the Department
सह अधिष्ठाता / Associate Dean
CENTRAL STORES & PURCHASE SECTION
NIT Andhra Pradesh